Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT DEGREE COLLEGE KUPWARA
Name of the head of the Institution	Dr. Fayaz Ahmad lone
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	+911955252155
Mobile no.	9419036917
Registered Email	kcollege786@gmail.com
Alternate Email	principal@gdckupwara.edu.in
Address	Bohipora Kupwara
City/Town	Kupwara
State/UT	Jammu And Kashmir
Pincode	193222

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Abdul Rashid Sheikh**
Phone no/Alternate Phone no.	**+911955252155**
Mobile no.	**9596272805**
Registered Email	**iqac@gdckupwara.edu.in**
Alternate Email	**iqacgdckupwara@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gdckupwara.edu.in/IQ/AQAR2018.PDF

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gdckupwara.edu.in/images/AC19.PDF

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.80**	**2004**	**16-Sep-2004**	**16-Sep-2009**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**02-Nov-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Parvaaz (A face to face career counseling session)	**03-Jul-2019** **1**	**40**

Charkha Day (Writing Skill Programme for college students)	17-May-2019 1	35
One Day Seminar (Smart Phone should not be disallowed in Educational Institutions.)	04-May-2019 1	70
One day Seminar (International day Against Drug Abuse and Illicit Trafficking)	26-Jun-2019 1	145
Celebration of National Unity day (Run for Unity)	31-Oct-2019 1	130
Celebration of Punctuality Week	01-Apr-2019 6	600
One day Seminar on Learning Outcome Curriculum Framework (LOCF))	02-Feb-2020 1	121
Awareness Programme on NLIST and INFLIBNET	30-May-2019 1	150
Induction programme for 1st semester students	02-Apr-2019 1	150
Celebration of 70th Anniversary of Indian Constitution	26-Jan-2020 1	76

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Infrastructure development	Infrastructure development	State	2019 365	16.88
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

One Day Seminar (Smart Phone should not be disallowed in Educational Institutions.) One day Seminar (International day Against Drug Abuse and Illicit Trafficking) Boot Camp (entrepreneurship Programme) Voter Enrollment and Awareness Drive for Left Over Voters National Youth parliament Festival 2019 Celebration of National Unity day (Run for Unity) Celebration of Punctuality Week Celebration of 70th Anniversary of Indian Constitution One day Seminar on Learning Outcome Curriculum Framework (LOCF) Awareness Programme on NLIST and INFLIBNET Induction programme for 1st semester students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
One Day Seminar (Smart Phone should not be disallowed in Educational Institutions.)	**Organized in the month of May**
Voter Enrollment and Awareness Drive for Left Over Voters	**Organised in the month of March**
Celebration of Punctuality Week	**Celebrated in the first half of April**
Celebration of National Unity day (Run for Unity)	**Celebrated in the month of October**
Celebration of 70th Anniversary of Indian Constitution	**Organised in the month of January**
One day seminar on Learning outcome curriculum framework (LOCF)	**Organized in the month of February**
Awareness Programme on NLIST and INFLIBNET	**Organised in the month of May**
Induction programme for 1st semester students	**Organised in the month of April**
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14. Whether AQAR was placed before statutory body ?	**No**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	31-Dec-2019
17. Does the Institution have Management Information System ?	No

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Part B

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CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery by following the academic calendar provided by University of Kashmir, Srinagar. The faculty analyses the needs of the students before the commencement of every semester and plans the curriculum as prescribed by the University of Kashmir in such a way that it includes different activities related to the designed syllabus. The head of every department submits a workload statement at the beginning of every semester, over which the general time-table is prepared. Accordingly, each department prepares its own teaching plan allotting term-wise topics to be taught within the stipulated time. Through a series of interactive activities like classroom teaching, group discussions, power point presentations, quiz, debates, academic tests, etc. the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills, such as critical analysis, problem solving, evaluation and synthesis. The periodic tutorial / class test / MCQ examinations are conducted in order to assess the understanding of the students. The examination results are reviewed and the weaker students are taught again in remedial classes. Teachers put in all efforts to ensure quality and enhance academic growth. Practical, theoretical & oral examinations are conducted to judge the understanding of the students. The new examination pattern introduced by affiliating university is being strictly adopted by the college. The curriculum is enriched by participation of our teachers in Board of Studies, Meetings, Seminars, Conferences organized by affiliating university (University of Kashmir) from time to time. The effective delivery of the curriculum includes a wide variety of steps like work culture, supervision and revision through periodic meetings with the principal, faculty and students. The college has taken the following initiatives for effective curriculum planning, development and deliverance: CBCS model as per the University norms is in operation. To prepare a planned work schedule with a consideration of due weightage for each paper and number of hours allotted as per University guidelines. Updating the library with books of the changed syllabi every year. All the laboratories are upgraded annually as per requirement of the curriculum. Subject tours and industrial visits are organized to provide practical exposure to the students. Seminars, debates, quiz competitions and workshops are being organized. skill-oriented courses are

offered to the students for enhancing their skills and access to jobs in national/international job markets.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year						

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	No	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	01/03/2019
BSc	BSC	01/03/2019
BCom	BCOM	01/03/2019
BCA	BCA	01/03/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Sericulture: Post Hervesting Technology	01/03/2019	115
Seed Technology	01/03/2019	76
English Writing Skills	01/03/2019	194
Disaster Management	01/03/2019	788
PHP programming	01/03/2019	35
Guidance and Counselling	01/03/2019	397
Architecture of Kashmir	01/03/2019	148
Learning skills of drama in Urdu	01/03/2019	141
[View Uploaded File](#)		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BSc	Enviromental Studies Field tour	32
BSc	Geographical Field tour	28
BSc	Zoology Trip Tour	35
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

During the academic session 2019-20, the institution obtained feedback by using online feedback forms (self constructed questionnaires) available at college website . A formal notice regarding the submission of feedback forms was issued by the authority and was circulated via social media as well. The interested stakeholders and students submitted feedback forms online. The IQAC has analyzed the responses of students and teachers and framed a report. The feedback report framed was submitted in a meeting called by Principal of the college in Meeting Hall and a threadbare discussion and deliberation was held regarding the feedback responses of the stakeholders. On the basis of feedback received form students amp teachers it was unanimously decided that the teachers should be encouraged to complete the prescribed syllabus within time and conduct remedial classes for weak students. Workshops, seminars and other training programme should also be organized in order to improve ICT skills of the teachers which in turn would help them a great deal in improving their teaching skills and methodology. However, the college administration also decided that, in future the positive steps will be taken to improve overall infrastructure facilities in general and 'medical facilities, browsing/internet facilities and landscape development in particular.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Bachelors of Computer Applications	50	32	32
BCom	Bachelors of Commerce	120	116	116
BSc	Bachelors of Science	500	386	386
BA	Bachelors of Arts	1200	1122	1122

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4744	0	65	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
65	60	10	10	10	10
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has a policy to do the counseling at various levels including Mentor-Mentee system, engaging professional counsellor etc. and has taken special care for counselling in gender equality and gender amity. It takes pro-active role in creating social, physical and psychological environment and awareness. Counseling is provided to encourage the students for early reporting of any experience regarding sexual harassment or gender conflict and also for encouraging them to create a healthy environment in and around the campus. Awareness and counseling have been generated to ensure that complaints be dealt within a sensitive, equitable, fair, timely and confidential manner. In order to train the faculty members in counselling skills, workshops are organized from time to give them theoretical input and practical guidelines. OBJECTIVES • To establish institution cordial and amicable relation with the students. • To create a sense of oneness among students with the institution. • To identify and mitigate psychological, societal and other issues faced by students. • To make the students be selfaware of their strengths and weakness and take necessary remedial action. THE PRACTICE • Each faculty member is the mentor of a group of 20 to 25 students allocated to him/ her by the Head of the Department. The faculty will continue to be the mentors for the same group of students till their graduation. • The teacher mentor collects personal information from the ward without touching sensitive issues or forcing any information out of the wards and then provides the needed counseling to the wards. • Critical issues are brought to the notice of the Head of the Department. • The teacher meets the wards informally outside class hours as well and guides them regarding their career options. • Students after entering the college gate mingle with other students from diverse backgrounds which, in turn, sometimes cause stress, peer pressure or emotional insecurity to them. Therefore, it is the need of the hour to intervene and introduce mentorship program to this vulnerable group. RESPONSIBILITIES OF TEACHER MENTOR The teacher mentor will perform the following functions • Meet the group of students at least twice a month. • Keep contact details of students and parents. • Send letter to parents/guardian for parents meet and also contact parents/guardian if situation demands. • Continuously monitor, counsel, guide and motivate the students in all academic pursuits. • Advises students in their career development/professional guidance. • Keeps contact with the students even after their graduation. • Intimates HOD and suggest, if any administrative action is called for. • Maintains a brief but clear record of all discussions with students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4744	65	1:73

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	65	0	12	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Bachelors of Computer Applications	3rd Semester	22/05/2019	09/07/2019
BCom	Bachelors of Commerce	3rd Semester	22/05/2019	09/07/2019
BSc	Bachelors of Science	3rd Semester	22/05/2019	09/07/2019
BA	BA	3rd semester	22/05/2019	09/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated with the University of Kashmir and adopts the modalities of conducting Continuous Internal Evaluation (CIE) as warranted under the CBCS system. The college carries out the Continuous Internal Evaluation through a number of modes like class tests, projects, field works, practicals, subject tours, presentations, and other creative ways of assessments. The college also has Examination Committee, with a Coordinator as head, to further streamline the examination process. The committee ensures the transparency and smooth functioning of all examinations. It also compiles and stores all the data related to the examination. Further, the committee ensures that they remain accessible to students all the time so that a student-oriented system is established. Any grievance or problem is addressed on a priority basis. The information related to examination patterns, dates, or any other related issues published by the affiliated university is immediately disseminated through the college websites and social networking sites. The notice boards are functional for the dissemination of the same. The remedial classes and tutorials are regularly conducted to address the problems faced by some students for one or the other reason. The parents are updated with the performances of their wards on regular basis as well.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute is affiliated to University of Kashmir and implements the curriculum prepared by the BoS of University of Kashmir. The institute has developed a structured and documented process for implementing the curriculum. It is as follows: • Before the commencement of the semester, the faculty members prepare an academic calendar based on the calendar prepared by the affiliating University. This academic calendar includes the dates for internal examinations, seminars, workshops, expert talks, add-on programsand other cocurricular and extra-curricular activities. • HoD prepares the class timetable, and course plan for the semester. The course plan containing class timetable, semester calendar and syllabus is given to all the students. It is also published on the college website. • Concern faculty meets the students after the last University examination, reviews the semester completed, and discusses with them about the next semester. They incorporate the suggestions and prepare the course plan and distributes them to the students. • Faculty members revise the COs of their courses, and prepare/update their lecture materials. The syllabus is enriched by adding contents beyond syllabus, to ensure achievement of the COs. Faculty members also prepare assignments and case studies in advance. They also prepare a question bank of their courses. Resources like relevant websites and e-resources are made available for advanced learners • IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, progress of the lab sessions, etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gdckupwara.edu.in/images/LO.PDF

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA	502	413	82.27
BSC	BSc	Bachelors of Science	204	170	83.33
BCOM	BCom	Bachelors of Commerce	58	48	82.75
BCA	BCA	Bachelors of Computer Applications	20	14	70
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gdckupwara.edu.in/IQ/SSS2019.PDF

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received

Nill	0	Nil	Nill	Nill

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Boot Camp (Entrepreneurship Programme)	JKEDI in collaboration with GDC Kupwara	20/04/2019
Voter Enrollment and Awareness Drive for Left Over Voters	SVEEP cell District Admistration in collaboration with GDC Kupwara	20/03/2019
Legal Awareness Programme (Drug Abuses its Eradication	District Legal services Authority Kupwara in collaboration GDC Kupwara	16/04/2019
Cyber Crimes: Social Impact Control	District Legal services Authority Kupwara in collaboration GDC Kupwara	30/03/2019
Organisation of National Yoga Day	NSS, Ayush Kupwara	21/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Certificate of Appreciation	Dr. Farooq Ahmad Bhat	NCC- Rathinam CAS 2 TN ARTY BTY NCC, CBE	19/06/2019	DEFENCE QUIZ

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	Department of Environmental Sciences, Botany and Zoology, Govt. Degree College, Kupwara, India.	1	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	1
Environmental Sciences, Botany and Zoology	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Capacity to Absorb Tourism: An Assessment for Sustainable Tourism Management of Gulmarg Biosphere Reserve Jammu and Kashmir-India.	Shazia Lone, R.G. jaybhaye, Malik Asif, Fayaz A. Lone and G. R. Ganie	International Journal of Management Studies	2019	Nill	Department of Environmental Sciences, Botany and Zoology, Govt. Degree College, Kupwara, India.	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pre Zonal Shooting Camp	JK Directorate	0	2
136-Basic Mountaineering Course	Jawer Institute Mountaineering Sonamarg	0	1
Two days Training Programme (Self Defense in WUSHU)	Govt Degree College Kupwara	3	41
One day Seminar on LOCF Communicative English)	Seminars and Debates Committee	20	121
Boold Donation and Medical Camp	District Admistration in collaboration with GDC Kupwara	5	23
International Yoga of Day	Ministry of Youth Affairs Sports, AYUSH JK	6	97
Legal Awareness Programme (Drug Abuses its Eradication	District Legal services Authority Kupwara in collaboration GDC Kupwara	3	34
Boot Camp (Entrepreneurship Programme)	JKEDI in collaboration with GDC Kupwara	5	130
Parvaaz (A face to face career counseling session)	Career Counseling Cell	8	40
Swachh Bharat Summer Internship Program	NSS Unit	2	78
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	Nill	Nill	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

	cy/collaborating agency		participated in such activites	participated in such activites
World Elder Abuse Awareness Week (Ageing with Dignity)	NSS Unit District Legal services Authority Kupwara	World Elder Abuse Awareness Week (Ageing with Dignity)	7	45
Legal Awareness Programme (Drug Abuses its Eradication	District Legal services Authority Kupwara in collaboration GDC Kupwara	Legal Awareness Programme (Drug Abuses its Eradication	6	34
Voter Enrollment and Awareness Drive for Left Over Voters	SVEEP cell District Admistration in collaboration with GDC Kupwara	Voter Enrollment and Awareness Drive for Left Over Voters	3	62
Boot Camp (En trepreneurship Programme)	JKEDI in collaboration with GDC Kupwara	Boot Camp (En trepreneurship Programme)	10	130
Kashmir Mega Chess Festival	Kupwara District Chess Association in collaboration with GDC Kupwara	Kashmir Mega Chess Festival	5	38
Swachh Bharat	NSS Unit	Swachh Bharat Summer Internship Program	2	78
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	Nill	Nill	Nill
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nill	Nill	Nill	Nill	Nill
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16.88	16.88

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Fully	SOUL 2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18034	41	300	2	18334	43
Reference Books	4100	17	43	1	4143	18

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nill	Nill	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	75	1	1	1	0	2	2	2	0
Added	12	0	0	0	0	0	0	2	0
Total	87	1	1	1	0	2	2	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
10	5	20	15

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under: Building Infrastructure: Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The maintenance and up gradation work related to construction and electricity, government agencies like RB Division, JKPCC (Jammu Kashmir Projects Construction Corporation), SICOP (small scale industries development corporation limited), JKPHB (JK Police Housing Board) , PDD etc supervise the work done by the contractors. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff

or hired technician whenever necessary. Computer and IT infrastructure: Maintain stock register and dead stock register regularly to keep record of the functional and nonfunctional items. Maintenance and up gradation is looked after at departmental level (Computer Application and BCA) and concerned technicians are hired whenever necessary. Furniture related items: There is a college development and construction committee which looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund. Maintenance of Library/ Library Materials: Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. The college also engages local fund employees for dusting and cleaning the library materials. Sports Equipments: The sports department regularly maintains the stock register for the equipments and materials related to the sports. The dead stock register is also maintained to keep record of functional/ working and non-functional items

https://gdckupwara.edu.in/images/mt.PDF

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Financial Aid	24	73970
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
World Elder Abuse Awareness Week (Ageing with Dignity)	10/06/2019	45	NSS Unit District Legal services Authority Kupwara
Free Coaching for aispirants of PG Entrence Examination	02/05/2019	35	IQAC and Dept of Urdu
Awareness Programme on NLIST and INFLIBNET	30/05/2019	150	IQAC Department of Library
Two days Training Programme (Self Defence in WUSHU)	11/07/2019	41	Govt Degree College Kupwara
One day Seminar on LOCF Communicative	27/02/2020	121	Govt Degree College Kupwara

English)

Career Counselling Programme	03/07/2019	23	Career Counselling Cell

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Free Coaching for aispirants of PG Entrence Examination	35	35	10	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	BA	BA	University of Kshmir	MA History
2019	1	B.Com	B.Com	Islamia College of Science and Commerce	PG Diploma in Stenography
2019	1	BA	BA	University of Kashmir	MA Arabic
2019	1	BA	BA	University of Kashmir	MA Economics

2019	3	BA	BA	University of Kashmir	MA Urdu
2019	5	BSC	BSC	University of Kashmir	MA Zoology

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Kho kho girls	State Level	60
Road Race (Men)	District level	23
Road Race (Women)	District level	10
Two days Training Programme (Self Defence in WUSHU)	College Level	41
International Yoga of Day	District level	97
Annual Road Race 2019 (Men)	District Level	30
Charakha Day (Writing Skill Programme for college students)	District Level	35

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college encourages students to have student representative for every semester in arts , medical , non Medical, B.Com and BCA streams. These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. The percentage of completion of syllabus sought by the Kashmir University before commencement of examination is verified from these students representatives before passing to university authorities. Most of teachers try to convey their message to other students via these representatives so that they learn

leadership skills besides excelling in academics.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

130

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The college has started the process of registering the Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to run the affairs of the college each stakeholder (students, faculty, administrative staff) is assigned some additional role for effective, harmonious and transparent functioning of the institution. The Principal who is the administrative head of the institution has framed various committees (Development, Purchase, Stationery Printing Scholarship/student welfare etc). Each committee is broad based comprising of a convener (usually a senior faculty of the college) and various members from the faculty, ministerial section and in some cases student representatives also. The heads of each department also plays a very pivotal role in the participative management of the institution. The heads of the departments in consultation with departmental teachers is empowered to make adjustments for teaching plan of the departments, convenes departmental meetings, and oversees the paper setting, moderation, evaluation and submission of internal assessments, planning intra departmental debates and seminars, remedial measures for weaker students. The faculty plays a crucial role in decision making through their representation in the Governing body, Academic Council, Board of studies, IQAC and Advisory committees. In addition to this, the faculty as the members and conveners of different committees like admission, purchase, development, discipline, scholarship /student welfare etc. constituted at the beginning of each academic year, function effectively in running the affairs of the college. The teachers also discharges their duties proactively as motivators to spearhead socially, culturally and nationally conscious activities in the institution by working in NSS, NCC, Extension Work, Sports and Womens Study Cell among various other activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The college follows the statuses of examination of University of Kashmir in

		letter and sprit. Two types of examination – evaluation is being practised by the college, the internal assessment and external examination. The internal assessment, different types of evaluation methods like class tests, presentation, etc. Are followed by different faculty members. A few faculty members are registered as external evaluators. A few faculty members participated in the paper setting at the University of Kashmir. The examination process in the college has been made more efficient and simple for the students
	Library, ICT and Physical Infrastructure / Instrumentation	IQAC encourages addition of new title to the existing library collection. The library is well equipped with reading chairs and tables. The library is having enhanced storing capacity with addition of foldable almirahs. A new library block is also under construction and the automation process will be done after shifting to the new block. The library also subscribes daily newspapers for the students.
	Teaching and Learning	At the start of the session, an academic calendar is prepared in accordance with the academic calendar of the University of Kashmir. The same is shared with all the subject teachers / departments. The time table committee of the college prepares the time table for effective transaction of teaching learning process. The academic monitoring cell regularly monitors the conduct of class work as per the time table and check the status of the syllabus covered. To supplement the teaching learning process, the college organizes different seminars, group discussions, essay competitions, etc. To improve the teaching learning process, a proper feedback mechanism is also followed. Student centric and ICT enabled teaching methodology is also used to enrich the teaching learning process
	Human Resource Management	Permanent teaching faculty members are recruited and selected by Jammu and Kashmir Public Service Commission and the Academic Arrangement staff is recruited by the concerned Nodal College of Kashmir Division. The vacant positions are filled annually by the same department through Nodal Principal, Srinagar. Faculty members

	are encouraged to participate in FDP (orientation, refresher programmes, etc). Non-teaching staff is also recruited by Government of JK. Need based local fund employees are recruited by the head of the institution
Admission of Students	Student friendly admission process is ensured during the admission of the students. Online admission portal of University of Kashmir developed for the affiliated colleges is used for the admission process. Paperless computerized system was ensured. Both, online and offline fee submission is available for the students. At the time of admission the students are properly guided by the academic counselling cell and college admission committee.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Examination and Evaluation Departmental meeting with faculty members, submission of proposal to Principal, convening of Development, Advisory and Purchase committee meetings with office head and Accountant as members,Allocation of funds, floating of tenders and execution of works like procurement or upgradation work.
Administration	Principal takes all committee heads preferably Advisory, Development, Purchase, IQAC, committee heads into confidence in administrative affairs.
Finance and Accounts	Finance section of college is headed by Accountant from Finance dept. who is assisted by Junior Assistant and helper. He strictly follows the codal procedure before releasing payment in favor of any vendor.
Student Admission and Support	Kashmir university online admission portal is used for the admissions. Through the portal students can submit the application form and fees online for all the courses. All the relevant information and links are kept available on the official website of the college also.
Examination	Online Examination portal of university of Kashmir is used for following examination related services: Submission of exam forms and online fee payments, Download of admit cards, Date

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	Nill	Nill	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NCC Pre Commission certificate	1	04/11/2019	01/02/2020	90

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	12	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The institution, being governed by the Jammu and Kashmir Government follows, the regulations of subscribing monthly General Provident Fund (GPF) and New pension	The institution, being governed by the Jammu and Kashmir Government follows, the regulations of subscribing monthly General Provident Fund (GPF) and New pension	Financial aid is provided to students belonging to low socioeconomic status of the society. Also a donation collection box is installed by NSS units

Scheme (NPS). In addition Life Insurance schemes and Employee General Insurance is being fully implemented as devised by the laws and regulations of the government service rules. It is mandatory that employee should contribute 8.33 of the basic pay for the General Provident Fund. The employee is given advance up to 75 , out of his monthly subscribed amount, whenever employee applies with the specific genuine reason/ need. Those employees who are covered under NPS mode have to subscribe 10 of their basic pay and government contributes 10 as well.	Scheme (NPS). In addition Life Insurance schemes and Employee General Insurance is being fully implemented as devised by the laws and regulations of the government service rules. It is mandatory that employee should contribute 8.33 of the basic pay for the General Provident Fund. The employee is given advance up to 75 , out of his monthly subscribed amount, whenever employee applies with the specific genuine reason/ need. Those employees who are covered under NPS mode have to subscribe 10 of their basic pay and government contributes 10 as well.	of the college for collection of donation from staff and students, and the collected amount is used as admission fees for some poor students of the college

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External financial audit is conducted by the office of the Indian Audit and Accounts department from time to time. Internal financial audit is conducted regularly in the college by the college audit committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nill	Nill

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Academic Monitoring Cell
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although there is no formal Parent-Teacher association at college level. However, the college has several practices and activities which ensures the regular interaction of the parents with the students. Some of these activities are: 1. Counselling of students with their queries related to the admission

procedure. 2. Choice for the course according to their eligibility criteria and the future prospects of the courses offered by the affiliated university. 3. Letter to the parents of students on various issues.

6.5.3 – Development programmes for support staff (at least three)

The college administration conducts the local level awareness programs for supporting staff. The support staff of different departments is rotated reqularly so that they become multi-tasking. In addition to this the local staff is also trained in computer technology turn wise.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Govt. Degree College Kupwara takes legitimate pride in its achievements over the years in the field of education. Since its first cycle of accreditation in 2004, Govt. Degree College Kupwara has been deeply committed to upholding the quality of education it provides. Process for appointment of faculty initiated The college takes extra care in the academic improvement of its faculty by encouraging them to attend workshops, training programmes and courses. Use of ICT driven teaching learning methods have been encouraged. Group discussions, seminar, power point presentations are prepared by the different departments and presentation by the students is encouraged. Library facilities have also improved in the last few years. More than 22477 books, several journals are available. The library is enriched with ICT resources having 15 computer terminals. The library operates on the latest version of SOUL software. N-list journals are also subscribed. Reading room facility has also been enhanced. Various programmes conducted by the departments and the units of NCC, NSS, of the college ensures social justice and empower students from under-privileged and vulnerable sections of society. NSS, NCC, and Sociology department of our institution ensure the involvement of community in various programmes run by the institution.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	List of initiatives attached in excel file	Nill	Nill	Nill	Nill
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Two days Training Programme (Self Defense in WUSHU)	11/07/2019	12/07/2019	30	11
Seminar on Cyber Crimes: Social Impact & Control	30/03/2019	30/03/2019	30	37

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Cleanliness drives /plantation drives, Use of LED Bulbs/e-governance, Celebration of World environment day, world Arbor day, Swachh Bharat Campaign

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Ramp/Rails	Nill	Nill
Braille Software/facilities	Yes	Nill
Rest Rooms	Yes	Nill
Scribes for examination	Yes	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	15/07/2019	15	Swachh Bharat Summer Internship Program	Sanitation awareness	78
2019	1	1	16/04/2019	1	Legal Awareness Programme (Drug Abuses its Eradication	Drug abuse and its eradication	34
2019	1	1	Nill	1	Cyber Crimes: Social Impact Control	Cyber Crimes: Social Impact Control	67
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospects	Nill	College Admission rules and regulations, Antiragging rules, Discipline and Uniform Guidelines. Library Rules

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga of Day	21/06/2019	21/06/2019	97
World Arbor Week	21/03/2019	27/03/2019	51
Cyber Crimes: Social Impact Control	30/03/2019	30/03/2019	67
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Students of the institution aware of Plantation of trees in their locality and nearby areas with the help of NSS and NCC Volunteers. Students and Staffs of the Institution aware to say no to single use plastic. It is also included in practice to not carry food items in plastic bags. Students aware about not wasting of foods. Recycling of every item included. Pollution awareness campaign was carried out in locality to make the locals aware of the effects of pollution and human health and vegetation.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Innovations and Best Practices There are number of best practices our college follows like arranging extension lectures from eminent professors of different disciplines for the students. Arranging experts from various fields for career counselling of outgoing students, adaption of few villages, viz. Vogbal, Saduganga, and a school where our NSS unit do awareness campaigns for sanitation and other social issues like Dowry, child labour, drug abuse and female foeticide. Our college shows zero tolerance towards plastic, therefore helps to make our campus plastic free zone and also practices solid waste management. Since the college is fostering co-education, therefore in this view, separate garden benches are planted for male and female students in order to avoid any untoward happening. 1. Uniform dress code for all students to overcome discrimination. a) Objectives: There are approximately 4000 students enrolled in our college, coming from diverse family backgrounds. Almost 1/3rd of the students come from well-off families whereas the remaining come from the poorer backgrounds. Uniform dress code was made mandatory since 2001, in view of the poor attendance of thee poorer students. After deep analysis of the issue, it was found that the students from the poorer backgrounds were feeling inferiority complex and were facing number of problems while interacting with the students from affluent families. Therefore, in order to avoid discrimination of creed and colour, the students of the college strictly follows the practice of uniform dress code since 2001. b) The Context: The students from rich families were earlier reluctant in adapting the practice and made number of hurdles like bunking of classes, strikes etc. But after taking number of counselling sessions with the students and their parents in the college, the practice showed gradually positive results and today due to the dedication and hard work by our professors and administration, we have 100

students in proper uniform. c) The Practice Though the uniform dress code for college students is not mandatory as per the Indian Higher Education System, but in order to inculcate the spirit of brotherhood, discipline and to bring our students under one umbrella irrespective of their caste, creed, and religion the college is strictly adhered to the practice. d) Evidence of Success Since the commencement of uniform dress code, the college has observed increasing trend in enrolment and punctuality of students. Therefore increasing rate of literacy at higher education level. Thus contributing directly towards the national development. Also the practice inculcates the value system among our students, therefore fostering the need of preserving our cultural heritage. The GDC Kupwara is the only college of the state who first started this practice and was appreciated, encouraged and the same trend was followed by various colleges of the valley, especially colleges in district kupwara who were facing the same problems of less attendance of students from poorer families. Moreover, girl students are strictly banned for not to wear ornamental accessories in the college. e) Problems encountered and resources required. Every year college receives applications from students who could not afford uniform. The college administration in this regard take encouraging initiatives by collecting money from the college staff and buy uniform for the needy students. 2. Adaption of tribal village 'Voghbal' for achieving 100 sanitation and literacy. a) Objective: Voghbal is a tribal village of district Kupwara (JK). The village is located about 10 kms through south-west direction of Kupwara town and also to our college. The village is inhabited by 100 tribal population of approximately 2000 people belonging to different castes like Piswal, Khatana and Badana.Voghbal is one of the backward villages of the district Kupwara with literacy rate about 3. The main source of income of the village is farming and 95 people are labour class. The main motive of our institution to adopt this village is to sensitise the people about the importance of healthy environment, sanitation and literacy. The village was first surveyed by our college NSS unit and after the complete observation, it was found that the village is not aware about the health hygiene in particular and whole natural environment in general. Thus it was decided by the college administration to adopt this village for awareness campaign and other sanitation support in 2014. Since then our NSS team comprising 90 students and two programme officers and other supporting staff are striving hard to make people of this backward area aware about the importance of sanitation and health hygiene. Every year our college NSS team visit to this place and distributes many sanitation items like dustbins, toilet soaps, harpic, phenyl, hand washes, brooms and buckets etc. among villagers. There are just two Govt. primary schools in this village both are in shabby condition. Our NSS team also adopted these to schools and donated many sanitary items to these schools also. Free extension classes were also taken by our students to the school children of these two schools. b) The Context The only challenge we face to sensitise the village is that people of the area were not ready to give their time to listen. Because 95 population of this area is labour class it was very important for them to reach their respective work-place well in time. In this backdrop our college NSS team made tremendous efforts to meet these people before 8 am and after 5 pm. It really was a challenging issue, as per the location of the area is concerned. The second issues was people were not ready to listen as they feel they don't need environmental awareness. Somehow our students motivated them to learn about the importance of health and hygiene, made them aware about different types of infectious diseases, their mode of infection, prevention and treatment. Also, the role of healthy environment to get prevention from such infectious diseases. c) Evidence of Success The story of the village started in 2014 when there was no concept of hygiene among the people where there was no concept of importance of education and healthy environment. People of this tribal village take their source of income from daily labour or illegal extraction of timber and medicinal herbs from the

nearest forests. After launching this awareness campaign these tribes came to know about the importance of forests, their role in water conservation and fertility of the soil. The people of Voghbal came to know about the requirement of sanitation and hygiene for normal and healthy life. Today the literacy rate of the area has increased from 3 to 70. After increase in enrolment in the school one Govt. primary school was upgraded to middle school in 2016 under SSA Scheme. Females of this village are now eagerly willing to talk to outsiders which at the beginning of this drive was a big hurdle. Now they share every domestic problems with our girl students. Among which girl child issue and dowry was the major issue. But after the series of counselling and meetings to their household elders and young males, this problem got also addresses. Now people of Voghbal are ready to send their girls to school and it has been observed that female enrolment in the schools are now more since last three years than boys. Also the menace of dowry and female foeticide got addressed. These results indicate directly that our institution is strongly determinant in raising the living standard of the backward tribal people of this district in particular and also towards the national development in general. People of the area were made aware about different vocational courses, Self-help group schemes in order to earn their livelihood apart from the forest produce. This was just in view to conserve the forest of the area.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gdckupwara.edu.in/Header/IQAC.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Situated in the lap of nature, surrounded by lush green forests, side by fresh water meandering stream (Kahimil) harbouring abundance of local fish. The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are three types of wastes produced in our campus liquid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system and is finally disposed of in an underground pit without touching the level of water table. E-waste is not being produced on daily basis and the waste quantity is very less, whosoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. Nonbiodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus. The only waste which is produced in a considerable amount in our campus is biodegradable solid waste in the form of fruit peelings, egg shells, bread pieces etc. from the college canteen, lawn clippings, plant cuttings, leaves, tilling's from botanical garden and central park of the campus.

Provide the weblink of the institution
www.gdckupwara.edu.in

8.Future Plans of Actions for Next Academic Year

The college proposes following future plan for the year 2019-20 Renovation of College canteen and augment a separate space for faculty and girl students. Construction of Bus Garage Construction of vermicomposting pit. Installation of CC camera in whole campus Development of Girls Park To introduce more skill enhancement scores relevant to local culture so as to increase the employability of students.