



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE KUPWARA
Name of the head of the Institution		Prof (Dr) Farooq Ahmad Malik
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		+911955252155
Mobile no.		9419036917
Registered Email		kcollege786@gmail.com
Alternate Email		principal@gdckupwara.edu.in
Address		Bohipora Kupwara
City/Town		Kupwara
State/UT		Jammu And Kashmir
Pincode		193222
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Fayaz Ahmad Lone
Phone no/Alternate Phone no.	+911955252155
Mobile no.	9596272805
Registered Email	iqac@gdckupwara.edu.in
Alternate Email	iqacgdckupwara@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	_https://gdckupwara.edu.in/IO/AQAR2016.PDF
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4. Whether Academic Calendar prepared during the year

if yes,whether it is uploaded in the institutional website: Weblink :	Yes https://gdckupwara.edu.in/images/AC17.PDF
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.80	2004	16-Sep-2004	16-Sep-2009

6. Date of Establishment of IQAC

02-Nov-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
World Arbor Day in collaboration with NSS Units of the College	21-Mar-2017 1	60

World Environment Day	05-Jun-2017 1	100
Symposium on the topic Modern Education and Moral Values	09-Aug-2017 1	150
Interaction of Former Union Finance/External Affairs Minister Shri. Yashwant Sinha with the students of the college	17-Aug-2017 1	300
A mega employment fair in collaboration with Distt. Employment and Counseling Center Kupwara	12-Dec-2017 1	200
Celebration of Iqbal day on 140th birth Anniversary of the poet Dr. Sir Mohammad Iqbal (RA)	09-Nov-2017 1	200
Recruitment drive under UDAAN scheme	22-Nov-2017 2	150
Symposium on Right to Health	01-Dec-2017 1	100

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Lecture Block C	Infrastructure development	State	2017 360	150
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. IQAC facilitated visit of former union finance/ External affairs minister Yashwant Sinha to the college on 17 August 2017 and interacted with students and faculty to get the feedback about the situation in Kashmir. 2. Bio chemistry lab is established in the college and was inspected by the team of affiliating university the affiliation was granted by University of Kashmir. 3.Four conventional classrooms upgraded as smart classrooms. Eight room lecture block constructed. 4.National Yoga day was celebrated in the college in collaboration with NCC and NSS units of the college along with local army units of the area on 21st June 2017. 5.Five seminars organized on different topics in the college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To facilitate the completion of lecture Block B to tackle the demand of increasing enrolment	Eight room lecture block constructed.
To establish legal aid clinic/cell in the college	Legal aid cell established in the college.
To install drinking water facility for students in the campus	Drinking water facility installed near library and hostel.
To celebrate of National Yoga Day	National Yoga day was celebrated in the college in collaboration with NCC and NSS units of the college along with local army units of the area..
To upgrade conventional classrooms into smart classrooms.	Four conventional classrooms upgraded as smart classrooms.
To establish Bio chemistry laboratory and introduction of new subject	Bio chemistry subject introduced in the college
To organize symposium on Right to health	Organized in the month of December
To celebrate Iqbal day	Organised in the month of November
Facilitation of visit of former union finance/ External affairs minister Yashwant Sinha to the college	Organized in the month of August.
To conduct symposium on the topic Modern Education and moral values	Organized in the month of August.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	30-Dec-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. Degree College, Kupwara is affiliated college with the University of Kashmir, Srinagar. Therefore, it adopts the curriculum provided by the University of Kashmir. For efficient implementation/delivery of the curriculum at the commencement of each academic year, different committees are framed in the staff council under the headship of principal. Also, the Academic Calendar is prepared by the IQAC as per the academic schedule of the University of Kashmir and as per the action plans formed by the different departments of the college. The principal convenes the meetings of HODs once in a month to discuss various issues related to academic affairs to ensure effective curriculum delivery etc., which results in the improvement of the overall academic environment of the campus. For the formative evaluations (class tests) are carried out by the departments at their departmental level. The purpose of formative evaluation is to receive feedback from the students to enable the teacher either to pass on next instructional unit or go for the remedial classes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Bio Chemistry	23/05/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bachelors of Arts	03/04/2017
BSc	Bachelors of Science	03/04/2017
BCom	Bachelors of Commerce	03/04/2017
BCA	Bachelors of Computer Applications	03/04/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken Arabic	03/04/2017	20
Chemistry of Cosmetics and Perfumes	03/04/2017	6
Financial Economics	03/04/2017	50
ANDROID PROGRAMMING	03/04/2017	30
EARLY CHILDHOOD CARE EDUCATION	03/04/2017	100
ENGLISH LANGUAGE TEACHING	03/04/2017	50
LEGISLATIVE SUPPORT(2017)	03/04/2017	160
TECHNIQUES OF SOCIAL RESEARCH(2017)	03/04/2017	170
RENEWABLE ENERGY ENERGY HARVESTING	03/04/2017	62
ARCHAEOLOGY AN INTRODUCTION	03/04/2017	50

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Botany students field visit to Dudpathri Budgam	60
BSc	Zoology students field visit to Dudpathri Budgam	60
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

In order to ensure effective curriculum delivery, improvement in infrastructure, progress and all-round development of the students, we have put an effective feedback mechanism in place that covers almost all aspects of teaching, learning, evaluation, infrastructure facilities etc. The data is analysed and presented in the staff council for discussion and debate. The essence of the exercise is to help teachers make informed decisions regarding changes that need to be implemented to improve teaching outcome. The feedback on existing curriculum from students is collected by using a self-constructed questionnaire containing twelve questions relating to the content, availability of textual reading material, library facilities, audio-visual infrastructure, behaviour of staff, redressal of complaints and grievances, syllabus-based resources, provision of co-curricular activities and finally the usefulness of the courses. The options corresponding to these statements are categorized as Poor, Average, Good, Very Good and Excellent. The feedback forms (self-constructed questionnaire) are distributed among the students and are also available in admission section. The students are given appropriate time to submit these forms. There are 3969 students enrolled in academic session 2017-18 out of which four hundred fifty-five (455) feedback forms were collected. All the forms collected were sorted and the data obtained was tabulated and presented in the form of diagrams. Our data revealed that a majority of the students opined good for all the parameters/variables. Based on the inputs received, it was decided to improve overall facilities in general and dispensary facilities, canteen facilities and redressal of complaints in particular. The feedback from teachers was received by organising a formal meeting in 'Meeting Hall' under the chairmanship of principal of the institution. Based on inputs received, it was decided to upgrade infrastructural facilities in terms of departmental rooms for all teachers, reading rooms, enriching library facilities and conducting professional development programs.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Bachelors of Computer applications	50	40	40
BCom	Bachelors of Commerce	120	119	119
BSc	Bachelors of Science	500	415	415
BA	Bachelors of	1200	1124	1124

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3961	Nil	74	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
74	65	10	10	10	10
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced from 2016, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matters. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when they required. It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counselling and their special meeting with the principal at the suggestion of the mentor. If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. At least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though, the system has only been implemented in the last few years, significant improvement in the teacher – student relationship is observed. This system has been useful in identifying slow and advanced learner and through a careful examination of each mentors report the college has organized 'Remedial Classes' in identified topics. HOD will meet all mentors of his/her department at least once in a month to review paper implementation of system. Advice mentors wherever necessary. Type of mentoring done in our institution are 1. Professional Guidance – Regarding professional goals, selection of career and higher education. 2. Career Advancements – Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, integrity required for career growth. 3. Coursework Specific – Regarding attendance and performance in present semester and overall performance in the previous semester.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3961	74	1 : 54

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
54	74	0	20	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bachelors of Arts	3rd Semester	22/05/2017	23/12/2017
BSc	Bachelors of Science	3rd Semester	22/05/2017	23/12/2017
BCom	Bachelors of Commerce	3rd Semester	22/05/2017	23/12/2017
BCA	Bachelors of Computer Applications	3rd Semester	22/05/2017	23/12/2019
BA	Bachelors of Arts	3rd Year	27/02/2017	21/04/2017
BCom	Bachelors of Commerce	3rd Year	27/02/2017	21/04/2017
BSc	Bachelors of Science	3rd Year	27/02/2017	21/04/2017
BCA	Bachelors of Computer Applications	3rd Year	27/02/2017	21/04/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college carries out the Continuous Internal Evaluation through a number of modes like class tests, projects, field works, practicals, subject tours, presentations, and other creative ways of assessments. The college also has Examination Committee, with a Coordinator as head, to further streamline the examination process. The committee ensures the transparency and smooth functioning of all examinations. It also compiles and stores all the data related to the examination. Further, the committee ensures that they remain accessible to students all the time so that a student-oriented system is established. Any grievance or problem is addressed on a priority basis. The information related to examination patterns, dates, or any other related issues

published by the affiliated university is immediately disseminated through the college websites and social networking sites. The notice boards are functional for the dissemination of the same. The remedial classes and tutorials are regularly conducted to address the problems faced by some students for one or the other reason. The parents are updated with the performances of their wards on regular basis as well.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute is affiliated to University of Kashmir and implements the curriculum prepared by the BoS of University of Kashmir. The institute has developed a structured and documented process for implementing the curriculum. It is as follows: • Before the commencement of the semester, the faculty members prepare an academic calendar, based on the calendar prepared by the affiliating University. This academic calendar includes the dates for internal examinations, seminars, workshops, expert talks, add-on programs and other cocurricular and extra-curricular activities. • HoD prepares the class timetable, and course plan for the semester. The course plan containing class timetable, semester calendar and syllabus is given to all the students. It is also published in the college website and moodle. • HoD meets the students after the last University examination, reviews the semester completed, and discusses with them about the next semester. He incorporates the suggestions and prepares the course plan and distributes them at the beginning of the next semester. • Faculty members revise the COs of their courses, and prepare/update their lecture materials. Lecture materials include notes, slides, animations and references to additional resources like NPTEL, ePGPathshala, Swayam etc. The syllabus is enriched by adding contents beyond syllabus, to ensure achievement of the COs. Faculty members also prepare assignments and case studies in advance. They also prepare a question bank of their courses. Resources like relevant websites and e-resources are made available for advanced learners • IQAC periodically monitors the coverage of syllabus, quality of question papers and assignments, preparation of answer schemes, progress of the lab sessions, etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://gdckupwara.edu.in/images/LO.PDF>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Bachelors of Arts	503	283	56.26
BSC	BSc	Bachelors of Science	332	205	61.74
BCOM	BCom	Bachelors of Commerce	59	40	69.74
BCA	BCA	Bachelors of Computer Applications	15	14	93.33

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gdckupwara.edu.in/images/SSS17.PDF>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Zoology	1	Nil
International	Library Sciences	2	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	2
Economics	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	1	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pre Republic Day training camp	NCC	1	15
National Yoga Day	NCC, IQAC	5	50
World Environment Day	NSS Units Department of Zoology and IQAC	5	250
NCC Training Camp	NCC	1	10
AIDS Awareness Programme	NSS NCC IQAC	10	250
World Arbor day	NSS and Department of Botany	10	150
Swachh Bharat Abihan	NSS	3	70

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Moral Education	IQAC Seminar and Debate Committee	Modern Education and Moral Values	20	300
AIDS Awareness Programme	NSS NCC IQAC	AIDS Awareness Programme	10	250
Swach Bharat Abihan	NSS	Swach Bharat abihan in adopted villages	3	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150	150

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
Class rooms	Newly Added
Seminar Halls	Existing
Laboratories	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Not Automated	Nil	Nil	Nil

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15000	34	1000	1	16000	35
Reference Books	2900	13	100	1	3000	14
Weeding (hard & soft)	704	1	Nil	Nil	704	1

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	45	1	1	1	0	2	2	2	0

Added	0	0	0	0	0	0	0	0	0
Total	45	1	1	1	0	2	2	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7.15	0.8	0.24	0.24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institutional mechanisms for maintenance and up gradation of the physical infrastructure, academic and sport facilities, and equipment's are as under:
Building Infrastructure: Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. There is a college development and construction committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. All work is done through E-tender system by the government agencies as per norms. The maintenance and up gradation work related to construction and electricity, government agencies like RB Division, JKPC (Jammu Kashmir Projects Construction Corporation), SICOP (small scale industries development corporation limited), JKPHB (JK Police Housing Board) , PDD etc supervise the work done by the contractors. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. **Laboratory Equipments and machines:** Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains consumption register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary. **Computer and IT infrastructure:** Maintain stock register and dead stock register regularly to keep record of the functional and nonfunctional items. Maintenance and up gradation is looked after at departmental level (Computer Application and BCA) and concerned technicians are hired whenever necessary. **Furniture related items:** There is a college development and construction committee which looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor

repair work into the notice of the worthy principal and certifies after the work is completed. The funds for the same are utilized out of local fund. Maintenance of Library/ Library Materials: Accession and withdrawal/ dead stock registers are regularly maintained to keep the record of updated and dead stock accessions. The college also engages local fund employees for dusting and cleaning the library materials. Sports Equipments: The sports department regularly maintains the stock register for the equipments and materials related to the sports. The dead stock register is also maintained to keep record of functional/ working and non-functional items

<https://gdckupwara.edu.in/images/mt.PDF>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Assistance	23	Nil
Financial Support from Other Sources			
a) National	National Scholarships	1200	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Employment Fair	12/12/2017	200	District Employment Centre Kupwara
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	PG Entrance Preparations	30	30	5	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
UDAAN/ROOMAN Technologies	50	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	BSC	BSC	Cluster University Srinagar	Masters in Physics
2017	1	BSC	BSC	HNB GHARWAL CENTRAL UNIVERSITY SRINAGAR UTTARAKHAND	Msc MATHEMATICS
2017	2	BCOM	COMMERCE	University of Kashmir	M.Com
2017	3	BSC	BSC	University of Kashmir	M. Sc Zoology
2017	1	BSC	BSC	RTU KOTA	MSC
2017	1	BSC	BSC	University of Kashmir	MASS COMMUNICATION AND JOURNALISM
2017	1	BSC	BSC	University of Kashmir	MSC BIORESOURCES
2017	1	BSC	BSC	Doon PG College of Agricultural Science and Technology Dehradun	MSC Zoology
2017	1	BA	BA	University of Kashmir	MA Economics, History
2017	1	BSC	BSC	University of Kashmir	MSC Chemistry
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
GATE	1
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter department Cricket tournament	Institution level	150
Annual Road Race	Institution level	200
District Kupwara kick boxing Championship 2017	District level	50
Employment Fair	District level	100
Qirat and Naat competition	District level	150
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Athletes Meet (Silver medal in 1500m race) at University of Kashmir	National	1	Nil	01(3)	Tahir Aziz
2017	Inter-college Judo championship (Bronze Medal) at University of Kashmir	National	1	Nil	02(3)	Sayeed Shakoor
2017	Inter-college road race (Gold Medal) at University of Kashmir	National	1	Nil	01(3)	Tahir Aziz
2017	Run for Peace J&K police Marathon	National	1	Nil	01(3)	Tahir Aziz

	(1st position))					
2017	National Taekwondo Championship (Position holder))	National	1	Nil	02(3)	Sayeed Shakoor
2017	National kickboxing championship (Gold Medals))	National	2	Nil	02(3) 03(03)	Sayeed Shakoor and Adil Manzoor
2017	Seerat Conference At GDCW Sopore (1st Position)	Nil	Nil	1	04(4)	Junaid Abni Salaam
2017	Inter College essay competition Shahi-e-Hamdani 2nd Position	Nil	Nil	1	04(4)	Junaid Abni Salaam
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college encourages students to have student representative for every semester in arts , medical , non Medical, B.Com and BCA streams. These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. The percentage of completion of syllabus sought by the Kashmir University before commencement of examination is verified from these students representatives before passing to university authorities. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

130

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The college has started the process of registering the Alumni Association. The students are provided links to the college web page where they can register in the Alumni section. The college has also maintained a register wherein the names of students who have passed from the college are registered at the time of the collection of their certificates after completion of degree.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to run the affairs of the college each stakeholder (students, faculty, administrative staff) is assigned some additional role for effective, harmonious and transparent functioning of the institution. The Principal who is the administrative head of the institution has framed various committees (Development, Purchase, Stationery Printing Scholarship/student welfare etc). Each committee is broad based comprising of a convener (usually a senior faculty of the college) and various members from the faculty, ministerial section and in some cases student representatives also. The heads of each department also plays a very pivotal role in the participative management of the institution. The heads of the departments in consultation with departmental teachers is empowered to make adjustments for teaching plan of the departments, convenes departmental meetings, and oversees the paper setting, moderation, evaluation and submission of internal assessments, planning intra departmental debates and seminars, remedial measures for weaker students. The faculty plays a crucial role in decision making through their representation in the Governing body, Academic Council, Board of studies, IQAC and Advisory committees. In addition to this, the faculty as the members and conveners of different committees like admission, purchase, development, discipline, scholarship /student welfare etc. constituted at the beginning of each academic year, function effectively in running the affairs of the college. The teachers also discharges their duties proactively as motivators to spearhead socially, culturally and nationally conscious activities in the institution by working in NSS, NCC, Extension Work, Sports and Womens Study Cell among various other activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Student friendly admission process is ensured during the admission of the students. Online admission portal of University of Kashmir developed for the affiliated colleges is used for the admission process. Paperless computerized system was ensured. Both, online and offline fee submission is available for the students. At the time of admission the students are properly guided by the academic counselling cell and college admission committee
Human Resource Management	Permanent teaching faculty members are recruited and selected by Jammu and

Kashmir Public Service Commission and the Academic Arrangement staff is recruited by the concerned Nodal College of Kashmir Division. The vacant positions are filled annually by the same department through Nodal Principal, Srinagar. Faculty members are encouraged to participate in FDP (orientation, refresher programmes, etc). Non-teaching staff is also recruited by Government of JK. Need based local fund employees are recruited by the head of the institution

Library, ICT and Physical Infrastructure / Instrumentation

IQAC encourages addition of new title to the existing library collection. The library is well equipped with reading chairs and tables. The library is having enhanced storing capacity with addition of foldable almirahs. A new library block is also under construction and the automation process will be done after shifting to the new block. The library also subscribes daily newspapers for the students.

Research and Development

The college encourages the teachers to participate in different national and international conferences .the faculty members are actively involved in writing and publishing research articles .The college has advanced computer labs ,Botany lab,Zoology lab,Physics lab,Chemistry lab,and Geography lab which can be utilized for related research work. In addition the college has introduced various skill courses to help the students to gain proficiency in different fields

Examination and Evaluation

The college follows the statuses of examination of University of Kashmir in letter and spirit. Two types of examination - evaluation is being practised by the college, the internal assessment and external examination. The internal assessment, different types of evaluation methods like class tests, presentation, etc. Are followed by different faculty members. A few faculty members are registered as external evaluators. A few faculty members participated in the paper setting at the University of Kashmir. The examination process in the college has been made more efficient and simple for the students

Teaching and Learning

At the start of the session, an

academic calendar is prepared in accordance with the academic calendar of the University of Kashmir. The same is shared with all the subject teachers / departments. The time table committee of the college prepares the time table for effective transaction of teaching learning process. The academic monitoring cell regularly monitors the conduct of class work as per the time table and check the status of the syllabus covered. To supplement the teaching learning process, the college organizes different seminars, group discussions, essay competitions, etc. To improve the teaching learning process, a proper feedback mechanism is also followed. Student centric and ICT enabled teaching methodology is also used to enrich the teaching learning process

Curriculum Development

The College is affiliated to University of Kashmir, for designing and developing the curriculum. The university organizes timely board of studies meetings in which the faculty members of the college participates in the capacity of members of the board of studies. The faculty members are actively involved in the development of new course syllabi of CBCS.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Examination and Evaluation Departmental meeting with faculty members, submission of proposal to Principal, convening of Development, Advisory and Purchase committee meetings with office head and Accountant as members, Allocation of funds, floating of tenders and execution of works like procurement or upgradation work.
Administration	The Principal takes all committee heads preferably Advisory, Development, Purchase, Deans committee heads into confidence in administrative affairs.
Finance and Accounts	Finance section of college is headed by Accountant from Finance dept. who is assisted by Junior Assistant and helper. He strictly follows the codal procedure before releasing payment in favour of any vendor.
Student Admission and Support	Kashmir university online admission portal is used for the admissions.

	Through the portal students can submit the application form and fees online for all the courses. All the relevant information and links are kept available on the official website of the college also.
Examination	Online Examination portal of university of Kashmir is used for following examination related services: ? Submission of exam forms and online fee payments ? Download of admit cards ? Date sheets ? Centre notices ? Evaluation status ? Results ? Online Application Re-evaluation ? Online application for re checking ? Online Application for Answer script Xerox

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Workshop on Radiochemistry and Applications of Radioisotopes	1	16/01/2017	23/01/2017	8
Induction Training Programme	1	22/03/2017	29/03/2017	7

Orientation course NSS	1	27/05/2017	02/06/2017	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
9	54	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>The institution, being governed by the Jammu and Kashmir Government follows, the regulations of subscribing monthly General Provident Fund (GPF) and New pension Scheme (NPS). In addition Life Insurance schemes and Employee General Insurance is being fully implemented as devised by the laws and regulations of the government service rules. It is mandatory that employee should contribute 8.33 of the basic pay for the General Provident Fund. The employee is given advance up to 75 , out of his monthly subscribed amount, whenever employee applies with the specific genuine reason/ need. Those employees who are covered under NPS mode have to subscribe 10 percent of their basic pay and government contributes 10 percent as well.</p>	<p>The institution, being governed by the Jammu and Kashmir Government follows, the regulations of subscribing monthly General Provident Fund (GPF) and New pension Scheme (NPS). In addition Life Insurance schemes and Employee General Insurance is being fully implemented as devised by the laws and regulations of the government service rules. It is mandatory that employee should contribute 8.33 of the basic pay for the General Provident Fund. The employee is given advance up to 75 , out of his monthly subscribed amount, whenever employee applies with the specific genuine reason/ need. Those employees who are covered under NPS mode have to subscribe 10 of their basic pay and government contributes 10 as well.</p>	<p>Financial aid is provided to students belonging to low socioeconomic status of the society. Also a donation collection box is installed by NSS units of the college for collection of donation from staff and students, and the collected amount is used as admission fees for some poor students of the college.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>External financial audit is conducted by the office of the Indian Audit and Accounts department from time to time. Internal financial audit is conducted regularly in the college by the college audit committee.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose

Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	<p>The Financial Audit is conducted both by internal organs of the institution as well as External agencies. As the internal audit is concerned it is exercised at different levels namely CPC, Office Level and accounts Section. has been entrusted the responsibility of rate verification, tendering and assessment of lowest rates of items (without compromising over the quality of the items/procurement. Establishment Section/Office further audits the bills, tenders documents and ensures proper documentation of the various payments made. At last the bills of payment are</p>	Yes	<p>The Financial Audit is conducted both by internal organs of the institution as well as External agencies. As the internal audit is concerned it is exercised at different levels namely CPC, Office Level and accounts Section. has been entrusted the responsibility of rate verification, tendering and assessment of lowest rates of items (without compromising over the quality of the items/procurement. Establishment Section/Office further audits the bills, tenders documents and ensures proper documentation of the various payments made. At last the bills of payment are</p>

		audited by the accounts section before making the final payment.		audited by the accounts section before making the final payment.
Administrative	Yes	<p>The Financial Audit is conducted both by internal organs of the institution as well as External agencies. As the internal audit is concerned it is exercised at different levels namely CPC, Office Level and accounts Section. has been entrusted the responsibility of rate verification, tendering and assessment of lowest rates of items (without compromising over the quality of the items/procurement.</p> <p>Establishment Section/Office further audits the bills, tenders documents and ensures proper documentation of the various payments made.</p> <p>At last the bills of payment are audited by the accounts section before making the final payment.</p>	Yes	<p>The Financial Audit is conducted both by internal organs of the institution as well as External agencies. As the internal audit is concerned it is exercised at different levels namely CPC, Office Level and accounts Section. has been entrusted the responsibility of rate verification, tendering and assessment of lowest rates of items (without compromising over the quality of the items/procurement.</p> <p>Establishment Section/Office further audits the bills, tenders documents and ensures proper documentation of the various payments made.</p> <p>At last the bills of payment are audited by the accounts section before making the final payment.</p>

Although there is no formal Parent-Teacher association at college level. However, the college has several practices and activities which ensures the regular interaction of the parents with the students. Some of these activities are: 1. Counselling of students with their queries related to the admission procedure. 2. Choice for the course according to their eligibility criteria and the future prospects of the courses offered by the affiliated university. 3. Letter to the parents of students on various issues.

6.5.3 – Development programmes for support staff (at least three)

The college administration conducts the local level awareness programs for supporting staff. The support staff of different departments is rotated regularly so that they become multi-tasking. In addition to this the local staff is also trained in computer technology turn wise.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- To augment Teaching Learning activity by way of making optimum usage of ICT gadgets
- Focus on providing maximum student centric facilities like installation of more drinking water points, sports facilities like arranging trainers and coaches, inter-house matches etc.
- Introduction of market oriented, and skill based courses to increase their employability.
- Outreach activities like community services through college NSS Units, adoption of Govt. schools and adjoining villages.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	World Arbor Day in collaboration with NSS Units of the College	21/03/2017	21/03/2017	21/03/2017	60
2017	Celebration of World Environment Day	05/06/2017	05/06/2017	05/06/2017	150
2017	Interaction of Former Union Finance/External Affairs Minister Shri. Yashwant Sinha with the students	17/08/2017	17/08/2017	17/08/2017	300

	of the college				
2017	A mega employment fair in collaboration with Distt. Employment and Counseling Center Kupwara	12/12/2017	12/12/2017	12/12/2017	200
2017	Celebration of Iqbal day on 140th birth Anniversary of the poet Dr. Sir Mohammad Iqbal (RA)	09/11/2017	09/11/2017	09/11/2017	200
2017	Recruitment drive under UDAAN scheme	22/11/2017	22/11/2017	22/11/2017	150
2017	Symposium on Right to Health	01/12/2017	01/12/2017	01/12/2017	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Modern Education and Moral Values	09/08/2017	09/08/2017	60	90
Iqbal day	09/11/2017	09/11/2017	50	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Cleanliness drives /plantation drives, Use of LED Bulbs/e-governance, Celebration of World environment day, world Arbor day, Swachh Bharat Campaign

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	51

Ramp/Rails	Yes	51
Braille Software/facilities	Yes	51
Rest Rooms	Yes	51
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospects	01/03/2017	College Admission rules and regulations, Anti-ragging rules, Discipline and Uniform Guidelines. Library Rules

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	06/05/2017	06/05/2017	100
World Arbor Day in collaboration with NSS Units of the College	21/03/2017	21/03/2017	60
Interaction of Former Union Finance/External Affairs Minister Shri. Yashwant Sinha with the students of the college	17/08/2017	17/08/2017	300
Celebration of Iqbal day on 140th birth Anniversary of the poet Dr. Sir Mohammad Iqbal (RA)	11/09/2017	11/09/2017	200
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Environment Awareness programmes are regularly organized in the college by IQAC in collaboration with NSS units of the college. The campus is declared as

Polythene free campus and No smoking zone. Plantation drives are conducted regularly in the college. Dust bins are installed at various places in the campus. Regular drives for a plastic-free environment is conducted in the college to aware the students, teachers, and non-teaching staff.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

There are number of best practices our college follows like arranging extension lectures from eminent professors of different disciplines for the students.

Arranging experts from various fields for career counselling of outgoing students, NSS unit do awareness campaigns for sanitation and other social issues like Dowry, child labour, drug abuse and female foeticide. Our college is the only college in the valley which shows zero tolerance towards plastic, therefore helps to make our campus plastic free zone and also practices solid waste management with the help of Vermi-decomposition plant. Since the college is fostering co-education, therefore in this view, separate garden benches are planted for male and female students in order to avoid any untoward happening.

1. Uniform dress code for all students to overcome discrimination. a)

Objectives: There are approximately 4000 students enrolled in our college, coming from diverse family backgrounds. Almost 1/3rd of the students come from well-off families whereas the remaining come from the poorer backgrounds.

Uniform dress code was made mandatory since 2001, in view of the poor attendance of thee poorer students. After deep analysis of the issue, it was found that the students from the poorer backgrounds were feeling inferiority complex and were facing number of problems while interacting with the students from affluent families. Therefore, in order to avoid discrimination of creed and colour, the students of the college strictly follows the practice of uniform dress code since 2001. b) The Context: The students from rich families were earlier reluctant in adapting the practice and made number of hurdles like bunking of classes, strikes etc. But after taking number of counselling sessions with the students and their parents in the college, the practice showed gradually positive results and today due to the dedication and hard work by our professors and administration, we have 100 students in proper uniform.

c) The Practice Though the uniform dress code for college students is not mandatory as per the Indian Higher Education System, but in order to inculcate the spirit of brotherhood, discipline and to bring our students under one umbrella irrespective of their caste, creed, and religion the college is strictly adhered to the practice. d) Evidence of Success Since the commencement of uniform dress code, the college has observed increasing trend in enrolment and punctuality of students. Therefore increasing rate of literacy at higher education level. Thus contributing directly towards the national development.

Also the practice inculcates the value system among our students, therefore fostering the need of preserving our cultural heritage. The GDC Kupwara is the only college of the state who first started this practice and was appreciated, encouraged and the same trend was followed by various colleges of the valley, especially colleges in district kupwara who were facing the same problems of less attendance of students from poorer families. Moreover, girl students are strictly banned for not to wear ornamental accessories in the college. e)

Problems encountered and resources required. Every year college receives applications from students who could not afford uniform. The college administration in this regard take encouraging initiatives by collecting money from the college staff and buy uniform for the needy students. 2. Environmental Awareness a) Goals: • To protect, preserve and conserve our environment. • To inculcate sense of responsibility among students toward protection of environment. b) Content: The college started its session by going paperless owing to launch of online web portal for online admission of students. The college has a record of keeping the campus clean and attractive and conducts

variety of programmes in order to keep the environment clean and sensitize the stakeholders c) The Practice the evidence of success: he practice was achieved through: • Awareness in classrooms and campus by teachers. • Cleanliness drives at college level. • Organized Anti-polythene Drive in the College • Organized World water day • Conducted Plantation drives I and II • Developed web portal for online admission of students and strived for getting paperless. • Campus has emerged as No polythene Zone

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gdckupwara.edu.in/Header/IOAC.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Situated in the lap of nature, surrounded by lush green forests, side by fresh water meandering stream (Kahimil) harbouring abundance of local fish. The institution has taken care of these blessings by showing zero tolerance towards environmental pollution. This fragile and ecologically sensitive ecosystem is being nurtured properly by the institution and has gained distinctiveness in terms of waste management. There are three types of wastes produced in our campus liquid, solid and e-waste. Liquid waste is produced from washrooms and science laboratories which is being drained through underground sewer system and is finally disposed of in an underground pit without touching the level of water table. E-waste is not being produced on daily basis and the waste quantity is very less, whosoever if produced in the form of discarded computers, batteries, CPUs etc. are being auctioned to the outsider vendor. Nonbiodegradable solid waste like plastics, polythene bags, junk food parcels are totally banned inside the campus. The only waste which is produced in a considerable amount in our campus is biodegradable solid waste in the form of fruit peelings, egg shells, bread pieces etc. from the college canteen, lawn clippings, plant cuttings, leaves, tilling's from botanical garden and central park of the campus. However, in view of the environmental safety and cleanliness this biodegradable waste is managed by practicing vermicomposting plant. This vermicomposting pit serves as a demonstration plant to our students as well as manages our daily based biodegradable waste. This Vermicomposit pit is being monitored periodically by following the standard procedure.

Provide the weblink of the institution

<https://gdckupwara.edu.in/Header/IOAC.html>

8.Future Plans of Actions for Next Academic Year

The college proposes following future plan for the year 2017-18. ? Introduction of new skill enhancement courses ? Renovation of Lecture Block A, Science Block and Administrative Block. ? Development of College Central Park and Footpaths. ? Renovation of Lavatory Block for boys and girls. ? Girls' common room. ? Purchase of science equipment's. ? BSNL Lease Line for College. ? Purchase of books for Library especially for newly introduced subjects. ? Purchase of sitting furniture for library with reading room table. ? Sanction of funds to develop Magazine, Journal, and Carrier Corner Session. ? Arrangement for heating and cooling facilities for students and staff for smooth conduct of classes and examination ? Plantation of college campus to fulfil the dream of green